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| A black and white logo  Description automatically generated  WARWICK TOWN COUNCIL |
| TOWN CLERK  Jayne Topham |
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| FULL COUNCIL |
| **THURSDAY 12th DECEMBER 2024** |
| **MINUTES** |
| **Present:** The Mayor Cllr D Skinner  Councillor D Brown  Councillor J Darcy  Councillor Mrs K Dray  Councillor Ms K Gorman  Councillor Mrs E Harrison  Councillor O Jacques  Councillor AP Murphy  Councillor S Pargeter  Councillor J Sinnott  Councillor P Wightman  Town Clerk Jayne Topham  WCC Cllr J Holland  WCC Cllr PS Birdi. |

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|  | **SECTION A Council** |
| **1.** | **PRAYERS –** Jane Sault reflected on Christmas and making resolutions for the new year. She thanked Terry Gardener for his service and wished Trevor Langley well as he takes over the role.  The Town Clerk advised Councillors that sadly Vicky Bibby, who worked in the VIC for 20 years, passed away recently, thoughts were sent to her family. |
| **2.** | **APOLOGIES:** Councillors M Edwards, Mrs M Mangat, Ms Cora Moynihan & J Sullivan sent their apologies – it was resolved to accept them. |
| **3.** | **DECLARATION OF PERSONAL OR PREJUDICIAL INTEREST:** Mayor – Grant Warwick Space. |
| **4.** | **MAYORS ANNOUNCEMENTS:** The Mayor reflected on his engagements for the last two months. It was good to mark the 50 year anniversary of the Town Council this week. |
| **5.** | **CONFIRMATION OF MINUTES FROM FULL COUNCIL MEETING HELD 24th October 2024.**  To RECEIVE and APPROVE the minutes of the meeting,  [Minutes FC October 2024.docx](https://warwicktowncouncil-my.sharepoint.com/:w:/g/personal/jaynetopham_warwicktowncouncil_org_uk/EdlOv2lvWbVKlKFJANpaGC8B0kcJkOjlvroLpwjPikz9Rw?e=z14S8Y)  It was resolved to approve the minutes as presented. |
| 6. | **REPORTS TO BE RECEIVED FROM DISTRICT OR COUNTY COUNCILLORS**  [**John Holland report Dec 24.docx**](https://warwicktowncouncil-my.sharepoint.com/:w:/g/personal/jaynetopham_warwicktowncouncil_org_uk/EfEzNQOm01tPlQqnq1AbYScB9xqbu2NL2E9RSUvT61hVmg?e=jyEPyX)  [**Dec 24 District Report for Town Council (DH).docx**](https://warwicktowncouncil-my.sharepoint.com/:w:/g/personal/jaynetopham_warwicktowncouncil_org_uk/EdeyFlmb-CpNvZPR32uxEcwB7ES-9dIqJhtg6HlEPO--fg?e=ftx2Sv) |
| 7. | **REPORTS OF PLANS COMMITTEE:**  To RECEIVE and ADOPT the minutes of the following meetings:  31st October 2024  [**Minutes Planning October 2024 b.docx**](https://warwicktowncouncil-my.sharepoint.com/:w:/g/personal/jaynetopham_warwicktowncouncil_org_uk/ETh3UXEPAglMszXNPH3ny6sBtQwBjkMBbL4XnOQuACiqhA?e=cRPq4w)  5th December 2024  [Minutes Planning December 2024.docx](https://warwicktowncouncil-my.sharepoint.com/:w:/g/personal/jaynetopham_warwicktowncouncil_org_uk/EcMWf9SI45dCllD1IphCFMsB23LW56i3IqBgsdWpmSA2Mg?e=QOcXNd)  It was resolved to approve the minutes for both meetings as presented. |
| 8. | **COMMITTEE MEETINGS:**  To RECEIVE and ADOPT the minutes of the following committees:  Allotments meeting 18th November 2024  [Allotment Committee Meeting minutes 18th November 2024.docx](https://warwicktowncouncil-my.sharepoint.com/:w:/g/personal/jaynetopham_warwicktowncouncil_org_uk/EfTZw_r0F8VAlg5GemJTVSsBd_6LZaYvFzFPoFplHVmhTA?e=iKYBrH)  Community & Culture 14th November 2024  [C & C Minutes November 2024.docx](https://warwicktowncouncil-my.sharepoint.com/:w:/g/personal/jaynetopham_warwicktowncouncil_org_uk/EaB5MPXEpvVHvLKrKveHddEBXgCTE0b9kcet0vpdTw_80g?e=lIGuhM)  Economic & Tourism 19th November 2024  [E & T Minutes November 2024.docx](https://warwicktowncouncil-my.sharepoint.com/:w:/g/personal/jaynetopham_warwicktowncouncil_org_uk/EbPyFmfuTeFAgtSq_KCcHtQBW4btFVh6zboJDh6srYMbRw?e=1bQBKP)  Minutes attached.  It was resolved to approve the minutes for all three meetings as presented.  Thanks noted to George Palmer for all his focus regarding the Christmas light sponsors and Small business Saturday. |
| 9. | **GRANT:** To APPROVE the proposed grant application, previously approved by committees.  Racing Club Warwick £5K – supported by Cllr J Sinnott  [Grant-Application RCWFC Change Rooms.docx](https://warwicktowncouncil-my.sharepoint.com/:w:/g/personal/jaynetopham_warwicktowncouncil_org_uk/EY4wSyraju5Dh2-6Pb42fl8BSTlBbichnsEfbznDcgsJDw?e=3YPAIE)  [final quote for gary vella racing club warick.docx](https://warwicktowncouncil-my.sharepoint.com/:w:/g/personal/jaynetopham_warwicktowncouncil_org_uk/EaRNBR5MB4FPtawzpVsjXogBjNrdTGfuEh3ffdcbPVxWmQ?e=61xrmM)  Warwick Space - £5K - supported by Cllr J Sinnott  [WTC Grant-Application - Warwickspace 10.10.24 JS.docx](https://warwicktowncouncil-my.sharepoint.com/:w:/g/personal/jaynetopham_warwicktowncouncil_org_uk/EaINeCHbxQ5OoKMAprj7K4oBP4ecvVzO3CDjq8FuB9J5XA?e=AZwaOF)  [Warwickspace lighting - energy saving assessment.pdf](https://warwicktowncouncil-my.sharepoint.com/:b:/g/personal/jaynetopham_warwicktowncouncil_org_uk/EfiJIvOFIH9Bn1E9V1CxvoYBl_pNHO1ifIOiK1lMiHM4EQ?e=kW12og)  [WS A brighter future quotation summary.pdf](https://warwicktowncouncil-my.sharepoint.com/:b:/g/personal/jaynetopham_warwicktowncouncil_org_uk/Ee17mfXhEzBEgkk7f-hQ78MBl3BcWIvzOX5jtLcyggzNlQ?e=lGZtXY)  [WS Lighting quotation 2.pdf](https://warwicktowncouncil-my.sharepoint.com/:b:/g/personal/jaynetopham_warwicktowncouncil_org_uk/Ed-SP8DddTxHrVgTscyZ0UkBdDMMXxE1Kr2MBhpJ-d4QaQ?e=tVhl98)  [WS Lighting priced Quote 1.pdf](https://warwicktowncouncil-my.sharepoint.com/:b:/g/personal/jaynetopham_warwicktowncouncil_org_uk/ERPuxSXMoXpOgYP6lzGIT98BnzDPdK5hMrInfYRPiB250Q?e=F9KqcQ)  [WSLighting Quote 3 202410-29a.docx](https://warwicktowncouncil-my.sharepoint.com/:w:/g/personal/jaynetopham_warwicktowncouncil_org_uk/EbmkmfLIO09ApJolGghH9R4BEvNMbyX7JEAA7_F1qTY7Cg?e=fmCbEZ)  [Lighting Supply quote.pdf](https://warwicktowncouncil-my.sharepoint.com/:b:/g/personal/jaynetopham_warwicktowncouncil_org_uk/EcPyR2FvzvpEin5iDDMyp4UBXjcdN9FzD0zS09-9k_4g-g?e=ch0eDk)  Grant proposals attached.  It was resolved to approve both grant applications. All were in favour. |
| 10. | **MEMBERS QUESTIONS**  Members may PRESENT a question to be considered and actioned if appropriate**.**  Cllr O Jacques asked about the Delta Hotel and the length of time it would be out of commission. The Town Clerk advised it is likely to be for the foreseeable future. |
| 11. | **SARGEANT OF MACE**  The Mayor to present retirement gift to Terry Gardener to mark 26 years of service to the Town.  The Mayor presented a framed photo and gifts to Terry. Thanks, given by all for his dedicated service and best wishes for his future retirement. |
|  | **SECTION B GENERAL PURPOSES** |
| 12. | **PUBLIC QUESTION TIME:**  Members of the public may PRESENT a question  St Mary’s Lands working group – a member of the public asked for an overview of the last meeting. Cllr P Wightman summarised the meeting. |
| 13. | **YOUTH COUNCIL**  To ACKNOWLEDGE report and APPROVE activities.  Kanish Kamalanathan Deputy Chair to report on recent activities and future plans**.**  [**Report - Warwick Youth Council update Dec 2024.docx**](https://warwicktowncouncil-my.sharepoint.com/:w:/g/personal/jaynetopham_warwicktowncouncil_org_uk/EZ-Hds8k0C9Ms_JSoNYpsokBtev6PPSQYUMOLOLW0f2WKg?e=0H1JX3)  Kanish read a report. Councillors were supportive. There were no questions. |

**Signed………………………………. Dated…………………………………………..**