 WARWICK TOWN COUNCIL

**Court House**

**Jury Street**

**WARWICK**

**CV34 4EW**

**Tel: 01926 411694**

 **Jayne Topham**

 **Town Clerk**

 **ANNUAL COUNCIL MEETING**

**TUESDAY 16th May 2023**

**MINUTES**

1. Welcome: The Mayor welcomed guests and new councillors. A standing ovation was made to the former councillors.
2. Prayers - Rev J Hearn & Gianni Surjit Singh said prayers.
3. Apologies: Cllr J Darcy and Cllr M Edwards submitted their apologies; it was resolved to accept them.
4. Declarations of Interest: None

1. Confirmation of minutes from the Council Meeting 30th March 2023- it was resolved to approve the minutes.
2. To receive and adopt the minutes of the following committee meetings.

Allotments Committee held on the 5th April 2023

Community & Culture held on the 13th April 2023

Economic & Tourism held on the 27th April 2023

Finance & Policy held on the 2nd May 2023

Planning Committee held on the 20th April 2023

It was resolved to approve the minutes of all meetings listed.

1. Approve polices – previously approved at Finance & Policy
* Complaints procedure
* Freedom Information requests
* Social media policy

 It was resolved to approve the minutes of all policies listed.

1. Grants: Citizens Advice £5k – approved at committee level - ratify

 Parenting Project £5k – approved at committee level – ratify

It was resolved to approve both grants.

1. Mayor Elect. confirm Cllr O Jacques. – It was resolved to approve.
2. Deputy Mayor Elect. Confirm Cllr D Skinner - it was resolved to approve.
3. Presentations Presentation to the Mayor’s Charities:
	* + - * Lord Leycester hospital                                             £1500.00
				* Heathcote Community centre ( Warwick Gates ) £500.00
				* Chase meadow community cente                           £500.00
				* KHALSA Hockey                                                           £750.00
				* Saltisford Canal trust                                                  £500.00

 Mayor’s award : Presented to J Plumb and R Singh Hayer.

 Presentation and thanks to Mayor Cadet Sgt R Astel-Kelly.

 Presentation to Gianni Durjit Singh.

 Presentation to Cllr M Ashford for 20 years as a Councillor.

 Presentation to Terry Gardener for 25 years as Sergeant of Mace.

1. Election of Town Mayor: Cllr PS Birdi proposed Cllr O Jacques to be Town Mayor 2023/4

This was seconded by Cllr D Skinner.

1. Vote of thanks to retiring Town Mayor – Former Cllr N Butler led thanks to the outgoing Mayor Cllr PS Birdi. This was seconded by Cllr D Skinner.
2. Appointment of Mayor’s Chaplin: Rev J Hearn was appointed and presented his Chaplin badge.

1. Appointment of the Mayor’s Cadet: Able Cadet John Burston - Seacadet
2. Election of Deputy Town Mayor: Cllr J Sullivan proposed Cllr D Skinner this was seconded by Cllr Ms K Dray.
3. Appointment of Petty Officers: The Town Clerk confirmed that M Reddy would continue as Town Crier, T Gardener would remain as Sergeant of Mace and W Spraggett Assistant Sergeant of Mace.
4. To confirm the membership of committees: The committees were approved as presented.
5. To confirm the representation for outside bodies. The outside bodies were approved as presented.

 Signed……………………………………….Dated……………………………….