|  |
| --- |
| A black and white logo  Description automatically generated  WARWICK TOWN COUNCIL |
| TOWN CLERK  Jayne Topham |
| Court House, Jury Street, Warwick CV34 4EW Tel: 01926 411694  Email: [jaynetopham@warwicktowncouncil.org.uk](mailto:jaynetopham@warwicktowncouncil.org.uk)  Website: <https://www.warwicktowncouncil.gov.uk/> |
| FULL COUNCIL |
| **NOTICE IS HEREBY GIVEN** a meeting of **FULL COUNCIL** for **WARWICK TOWN COUNCIL** will be held at St Mary’s Church, Warwick on **THURSDAY 23rd MAY 2024 commencing** at **6.30pm** |
| **AGENDA** |
| *Recording, including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public - however, anyone wishing to do so must speak to the Town Council staff prior to the meeting as there are rules which must be followed*. |

|  |  |
| --- | --- |
|  | **SECTION A Council** |
|  | **WELCOME –** Mayor of Warwick |
| **1.** | **PRAYERS** |
| **2.** | **APOLOGIES** |
| **3.** | **DECLARATION OF PERSONAL OR PREJUDICIAL INTEREST:**  *Members to declare the existence and nature of interests in items on the agenda in accordance with the adopted Code of Conduct. Declarations should be disclosed during this item. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. If the interest is not registered, Members must notify the Town Clerk of the interest within 28 days. Members are also reminded of the need to declare predetermination on any matter. If Members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from the Town Clerk, prior to the meeting.* |
| **4.** | **To APPROVE minutes for FULL COUNCIL meeting held 27th March 2024**  [​docx icon Full Council March 2024.docx](https://warwicktowncouncil-my.sharepoint.com/:w:/g/personal/jaynetopham_warwicktowncouncil_org_uk/EZrHU7AiuuJIoQiqbDcsyu4BPqtXtSicRnYG6_pt3DQnfQ) |
| 5. | **REPORTS OF PLANS COMMITTEE:**  To RECEIVE and ADOPT the minutes of the following meetings:   * 11th April 2024 * 9th May 2024   [​docx icon Minutes Planning April 2024.docx](https://warwicktowncouncil-my.sharepoint.com/:w:/g/personal/katherine_geddes_warwicktowncouncil_org_uk/ESZZtE8LAddHjBQaK1z6ARQBU4rX0S7E_q-nyCIfx3188A?e=1n1a6p&xsdata=MDV8MDJ8amF5bmV0b3BoYW1Ad2Fyd2lja3Rvd25jb3VuY2lsLm9yZy51a3wxYjQyMTFiOWZmNjM0NzQzYmFhNTA4ZGM3MzUxY2FmYXxhNzU4ZTg5MzY0YTg0OWVkODVmMjhlY2Y3YmFhYWUyNnwwfDB8NjM4NTEyMDQyMzQ1MDk4NzAzfFVua25vd258VFdGcGJHWnNiM2Q4ZXlKV0lqb2lNQzR3TGpBd01EQWlMQ0pRSWpvaVYybHVNeklpTENKQlRpSTZJazFoYVd3aUxDSlhWQ0k2TW4wPXwwfHx8&sdata=QXZ3SkVleGwzcFFDZW9qUlpJZ3BOekYzNEp4UUlpa2FJYnIyb0JSamt4TT0%3d)  [​docx icon Minutes Planning May 2024.docx](https://warwicktowncouncil-my.sharepoint.com/:w:/g/personal/katherine_geddes_warwicktowncouncil_org_uk/EdABDvFGbeNEg78l_RLK-YYB0mRhXIVFHAKYbdhmJ_Hqmg?e=T11ac6&xsdata=MDV8MDJ8amF5bmV0b3BoYW1Ad2Fyd2lja3Rvd25jb3VuY2lsLm9yZy51a3wxYjQyMTFiOWZmNjM0NzQzYmFhNTA4ZGM3MzUxY2FmYXxhNzU4ZTg5MzY0YTg0OWVkODVmMjhlY2Y3YmFhYWUyNnwwfDB8NjM4NTEyMDQyMzQ1MTEyNTQ0fFVua25vd258VFdGcGJHWnNiM2Q4ZXlKV0lqb2lNQzR3TGpBd01EQWlMQ0pRSWpvaVYybHVNeklpTENKQlRpSTZJazFoYVd3aUxDSlhWQ0k2TW4wPXwwfHx8&sdata=N3JncGxQeTB1aXNSbnh6QmJJdEpUZkw5blgwRXJRR3dQVWxQeU9rMlNxTT0%3d) |
| 6. | **COMMITTEE MEETINGS:**  To RECEIVE and ADOPT the minutes of the following committees:   * Allotments 29th April 2024 * Community & Culture 4th April 2024 * Economic & Tourism 18th April 2024 * Finance & Policy 16th May 2024   [​docx icon Allotment Committee Meeting minutes 29th April 2024.docx](https://warwicktowncouncil-my.sharepoint.com/:w:/g/personal/katherine_geddes_warwicktowncouncil_org_uk/EdUMOqe4wMhLvI8O8WDPnYwBbOwMhTHFH0hLTb2G3gy8Pg?e=zaTEOr&xsdata=MDV8MDJ8amF5bmV0b3BoYW1Ad2Fyd2lja3Rvd25jb3VuY2lsLm9yZy51a3wxYjQyMTFiOWZmNjM0NzQzYmFhNTA4ZGM3MzUxY2FmYXxhNzU4ZTg5MzY0YTg0OWVkODVmMjhlY2Y3YmFhYWUyNnwwfDB8NjM4NTEyMDQyMzQ1MTIyNjg3fFVua25vd258VFdGcGJHWnNiM2Q4ZXlKV0lqb2lNQzR3TGpBd01EQWlMQ0pRSWpvaVYybHVNeklpTENKQlRpSTZJazFoYVd3aUxDSlhWQ0k2TW4wPXwwfHx8&sdata=OGZ6QUhGTWxQSk92VG5qQ0pMZWVkc2lSSDRpSCt6OGxKQ05xY3pYaEhCbz0%3d)  [​docx icon E & T Minutes April 2024.docx](https://warwicktowncouncil-my.sharepoint.com/:w:/g/personal/jaynetopham_warwicktowncouncil_org_uk/EVDlN35X01pAgffzS33Uo4QBFAhw0aW5tDYSGbZpqnOQvg)  [​docx icon C & C minutes April 2024.docx](https://warwicktowncouncil-my.sharepoint.com/:w:/g/personal/jaynetopham_warwicktowncouncil_org_uk/EfQnbweYCFJFs4XDG_gCqC8BSklMd4fkCiXcBE00qhWJSQ) |
| 7. | **APPROVE Policies** (Revised at F & P)   * Complaints procedure * Digital Social media policy * Fire emergency plan |
| 8. | **APPROVE Grants (**Approved at F & P)   * Parenting Project 5K * WDC Smith Street Party and Victorian Evening £5K * Lord Leycester £5k for 2024/25 and £5K for 2025/26   [​docx icon Grant-Application\_VictorianEvening\_SmithStreetParty\_2024 updated.docx](https://warwicktowncouncil-my.sharepoint.com/:w:/g/personal/katherine_geddes_warwicktowncouncil_org_uk/EZsItdYg8ilMosWeQ5fQpYIBuvCrzHk77I0ISxXsactKTA?e=fF6eE6&xsdata=MDV8MDJ8amF5bmV0b3BoYW1Ad2Fyd2lja3Rvd25jb3VuY2lsLm9yZy51a3w3OGFiZjVkMDFlNzc0YzhkOWQ5MTA4ZGM3MDEwOGYzYXxhNzU4ZTg5MzY0YTg0OWVkODVmMjhlY2Y3YmFhYWUyNnwwfDB8NjM4NTA4NDYzNjI2OTE5OTQzfFVua25vd258VFdGcGJHWnNiM2Q4ZXlKV0lqb2lNQzR3TGpBd01EQWlMQ0pRSWpvaVYybHVNeklpTENKQlRpSTZJazFoYVd3aUxDSlhWQ0k2TW4wPXwwfHx8&sdata=Zm45QmRCQ3dvSUxDeGl4NWFOb1dWdDQwZGkwNG50RXFIb1E4TUdiM0JZYz0%3d)  [​pdf icon Lord Leycester Grant Application WTC 2024.pdf](https://warwicktowncouncil-my.sharepoint.com/:b:/g/personal/katherine_geddes_warwicktowncouncil_org_uk/Ec-kIKtWUXJLlgKfvGUghCEBRdhP-UZfK8h2LYlPtzYvCw?e=X8h5Kd&xsdata=MDV8MDJ8amF5bmV0b3BoYW1Ad2Fyd2lja3Rvd25jb3VuY2lsLm9yZy51a3xlYTk5ODdjZWQyYTM0YWIzZWE1ZDA4ZGM1YTA5Mzc0ZHxhNzU4ZTg5MzY0YTg0OWVkODVmMjhlY2Y3YmFhYWUyNnwwfDB8NjM4NDg0MjQyODI0NzkwNDc2fFVua25vd258VFdGcGJHWnNiM2Q4ZXlKV0lqb2lNQzR3TGpBd01EQWlMQ0pRSWpvaVYybHVNeklpTENKQlRpSTZJazFoYVd3aUxDSlhWQ0k2TW4wPXwwfHx8&sdata=RzhvZU56emlPbC9nekxlSFFtQTdoN0VRaFhRNFgyaE1JRTQ3L2puRFdyOD0%3d)  [​pdf icon Lord Leycester OL-18-07025 Activity Plan.pdf](https://warwicktowncouncil-my.sharepoint.com/:b:/g/personal/katherine_geddes_warwicktowncouncil_org_uk/EbVJeBaSO_5Ag6OBJeCOidUBVVYuoqVTNGuoG43Is8iasg?e=ZmRCif&xsdata=MDV8MDJ8amF5bmV0b3BoYW1Ad2Fyd2lja3Rvd25jb3VuY2lsLm9yZy51a3xjZjQwYjdhNjRmY2E0NzM1ZGIwZDA4ZGM1OTQ4Y2VhMnxhNzU4ZTg5MzY0YTg0OWVkODVmMjhlY2Y3YmFhYWUyNnwwfDB8NjM4NDgzNDE2NDQyMTQ4MzkyfFVua25vd258VFdGcGJHWnNiM2Q4ZXlKV0lqb2lNQzR3TGpBd01EQWlMQ0pRSWpvaVYybHVNeklpTENKQlRpSTZJazFoYVd3aUxDSlhWQ0k2TW4wPXwwfHx8&sdata=dFJMb0g5aVhwUEM1dkcwSmZ5NG9yVkQvY3pKc2pYM3dGaWE4MllobUtVTT0%3d)  [​pdf icon Grant application Parenting Project 2024.pdf](https://warwicktowncouncil-my.sharepoint.com/:b:/g/personal/katherine_geddes_warwicktowncouncil_org_uk/EZZK39OldxRBh6_aKxLgSk8BP7c0REW-RtSWKKOItlaCog?e=PyrgMU&xsdata=MDV8MDJ8amF5bmV0b3BoYW1Ad2Fyd2lja3Rvd25jb3VuY2lsLm9yZy51a3xjZjQwYjdhNjRmY2E0NzM1ZGIwZDA4ZGM1OTQ4Y2VhMnxhNzU4ZTg5MzY0YTg0OWVkODVmMjhlY2Y3YmFhYWUyNnwwfDB8NjM4NDgzNDE2NDQyMTE1NzI1fFVua25vd258VFdGcGJHWnNiM2Q4ZXlKV0lqb2lNQzR3TGpBd01EQWlMQ0pRSWpvaVYybHVNeklpTENKQlRpSTZJazFoYVd3aUxDSlhWQ0k2TW4wPXwwfHx8&sdata=YUYyOWhJMlh0dEl2RUNUZVRHUWQ4TUN2aEFqL2JUVG9LTlJGNlZ2Qk81QT0%3d) |
|  | **SECTION B MAYOR MAKING** |
| 9. | **Outgoing Mayor Presentations**:   * Presentation to the Mayor’s Charities * Mayor’s award * Presentation and thanks to Mayor Cadet * Mayor’s Chaplain |
| 10. | **Election of Town Mayor** |
| 11. | **Vote of thanks to retiring Town Mayor** |
| 12. | **Appointment of Mayor’s Chaplain** |
| 13. | **Appointment of the Mayor’s Cadet** |
| 14. | **Election of Deputy Town Mayor** |
| 15. | **Appointment of Petty Officers** |
| 16. | **To confirm the membership of committees** |
| 17. | **To confirm the representation for outside bodies.** |

**17th May 2024** Jayne Topham **Town Clerk**