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| A black and white logo  Description automatically generated  WARWICK TOWN COUNCIL |
| TOWN CLERK  Jayne Topham |
| Court House, Jury Street, Warwick CV34 4EW Tel: 01926 411694  Email: [jaynetopham@warwicktowncouncil.org.uk](mailto:jaynetopham@warwicktowncouncil.org.uk)  Website: <https://www.warwicktowncouncil.gov.uk/> |
| FULL COUNCIL |
| **NOTICE IS HEREBY GIVEN** a meeting of **FULL COUNCIL** for **WARWICK TOWN COUNCIL** will be held in the Ballroom, Court House, Jury Street, Warwick on **WEDNESDAY 27th MARCH 2024 commencing** at **6.30pm** |
| **AGENDA** |
| *Recording, including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public - however, anyone wishing to do so must speak to the Town Council staff prior to the meeting as there are rules which must be followed*. |

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|  | **SECTION A Council** |
| **1.** | **PRAYERS – Rev J Hearn** |
| **2.** | **APOLOGIES:** |
| **3.** | **DECLARATION OF PERSONAL OR PREJUDICIAL INTEREST:**  *Members to declare the existence and nature of interests in items on the agenda in accordance with the adopted Code of Conduct. Declarations should be disclosed during this item. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. If the interest is not registered, Members must notify the Town Clerk of the interest within 28 days. Members are also reminded of the need to declare predetermination on any matter. If Members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from the Town Clerk, prior to the meeting.* |
| **4.** | **MAYORS ANNOUNCEMENTS** |
| **5.** | **CONFIRMATION OF MINUTES FROM SPECIAL MEETING HELD 25th JANUARY 2024.**  [​docx icon Minutes F C Special Meeting Jan 2024.docx](https://warwicktowncouncil-my.sharepoint.com/:w:/g/personal/jaynetopham_warwicktowncouncil_org_uk/EQKbkO5nQ0BOvKaqXKY5a0kBcJSRjkzNAe_7McTllZo04Q) |
| 6. | **REPORTS TO BE RECEIVED FROM DISTRICT OR COUNTY COUNCILLORS**  [​docx icon County Councillor report 27 March 2024 - JH.docx](https://warwicktowncouncil-my.sharepoint.com/:w:/g/personal/jaynetopham_warwicktowncouncil_org_uk/EXzzwqBMzfZLrFCZbjnds7IB_QyhO66Y9x18LOU1oGKnmA) |
| 7. | **REPORTS OF PLANS COMMITTEE:**  To RECEIVE and ADOPT the minutes of the following meetings:  1st February 2024 [​docx icon Minutes Planning February 2024.docx](https://eur02.safelinks.protection.outlook.com/ap/w-59584e83/?url=https%3A%2F%2Fwarwicktowncouncil-my.sharepoint.com%2F%3Aw%3A%2Fg%2Fpersonal%2Fkatherine_geddes_warwicktowncouncil_org_uk%2FEeFIpJr3V1pHiGDZKjmgF-0Bg8A_8VwF5CqmxAgmM_jPkA&data=05%7C02%7Cjaynetopham%40warwicktowncouncil.org.uk%7C52e806c3e9f04dbe3b9908dc4738977b%7Ca758e89364a849ed85f28ecf7baaae26%7C0%7C0%7C638463555600010906%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C0%7C%7C%7C&sdata=7yetrqolDAD357p9DlMCCzyZ5Va%2BGw26yk999JZJKlM%3D&reserved=0)  7th March 2024 [​docx icon Minutes Planning March 2024.docx](https://eur02.safelinks.protection.outlook.com/ap/w-59584e83/?url=https%3A%2F%2Fwarwicktowncouncil-my.sharepoint.com%2F%3Aw%3A%2Fg%2Fpersonal%2Fkatherine_geddes_warwicktowncouncil_org_uk%2FEeqmoiiPxgRLo_uLClTXOjAB5AiezZzRcI1NocuR0Ia2rw&data=05%7C02%7Cjaynetopham%40warwicktowncouncil.org.uk%7C52e806c3e9f04dbe3b9908dc4738977b%7Ca758e89364a849ed85f28ecf7baaae26%7C0%7C0%7C638463555600023778%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C0%7C%7C%7C&sdata=eBW%2BX%2F8sILXmh7iG98zF9Lrq73HqHW2Ulkt86%2FZRPL8%3D&reserved=0) |
| 8. | **COMMITTEE MEETINGS:**  To RECEIVE and ADOPT the minutes of the following committees:  Allotments 26th February 2024 [Allotment Committee Meeting minutes 26th February 2024.docx](https://eur02.safelinks.protection.outlook.com/ap/w-59584e83/?url=https%3A%2F%2Fwarwicktowncouncil-my.sharepoint.com%2Fpersonal%2Fkatherine_geddes_warwicktowncouncil_org_uk%2FDocuments%2FAttachments%2FAllotment%2520Committee%2520Meeting%2520minutes%252026th%2520February%25202024(1).docx&data=05%7C02%7Cjaynetopham%40warwicktowncouncil.org.uk%7C52e806c3e9f04dbe3b9908dc4738977b%7Ca758e89364a849ed85f28ecf7baaae26%7C0%7C0%7C638463555600034823%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C0%7C%7C%7C&sdata=BdiLfBcPTrc140UaFNYHQBoi7G16nP2lha52jp03q%2Fo%3D&reserved=0)  Community & Culture 15th February 2024 [​docx icon C & C Minutes Feb 2024.docx](https://warwicktowncouncil-my.sharepoint.com/:w:/g/personal/jaynetopham_warwicktowncouncil_org_uk/EUj2Z-qCfkVIqlOdpbbbIbsBR33eZO7ISB_9mLqn1-44Kg)  Economic & Tourism 22nd February 2024 [​docx icon E & T Minutes Feb 2024.docx](https://warwicktowncouncil-my.sharepoint.com/:w:/g/personal/jaynetopham_warwicktowncouncil_org_uk/EdLQ_q66hwlBknxeNnoJzsMBxnL71LW3mG_e8fYj_DOQ5A)  Finance & Policy 14th March 2024[​docx icon F P Minutes March 2024.docx](https://warwicktowncouncil-my.sharepoint.com/:w:/g/personal/jaynetopham_warwicktowncouncil_org_uk/ERW97yV1UBNPoKmjB3U8jVABq4uaz-Zey70gzOtE86i_Ig) |
| 9. | **ELECTION OF TOWN MAYOR AND DEPUTY MAYOR 2024/25**.  The Town Clerk will REQUEST nominations. |
| 10. | **MEMBERS QUESTIONS**  Members may PRESENT a question to be considered and actioned if appropriate**.** |
|  | **SECTION B GENERAL PURPOSES** |
| 11. | **PUBLIC QUESTION TIME:**  Members of the public may PRESENT a question |
| 10. | **WARWICK COURT LEET**  – Overview of Court and its links with the Town Council - from the Bailiff R Glassborow |
| 11. | **SEVEN TRENT – Presentation Bathing Rivers Project – Kat Reay Senior Stakeholder Officer.**  Kat will discuss issues with rivers only**.** |
| 12. | **GRANTS**  To DECIDE UPON A REQUEST for community grant funding (approved by F & P)   1. **£5,000 Folk Festival. Supported by Cllr O Jacques – approve 3 years o**f **£5K support.**   [​xlsx icon Folk Festival Budget 2024 V1.xlsx](https://warwicktowncouncil-my.sharepoint.com/:x:/g/personal/jaynetopham_warwicktowncouncil_org_uk/ESRE2l7t4dlLt8D_VQISRs0BvtaOuyRgMEhQs2hOkapzeQ)  [​msg icon RE information requested.msg](https://warwicktowncouncil-my.sharepoint.com/:u:/g/personal/jaynetopham_warwicktowncouncil_org_uk/EcZaD9g2DgNPhjkr9VC454UBn1_Q1XvKk7bMq-Hw_GJJTg)  [​pdf icon Warwick Folk Festival grant application 2024.pdf](https://warwicktowncouncil-my.sharepoint.com/:b:/g/personal/jaynetopham_warwicktowncouncil_org_uk/ER-ENi1TPrdHgJAPei8gy6oBmZQGPLTANAcySFOpkWdG8g)  **2**)**£5,000 Citizen’s Advice. Supported by Cllr Pargeter**  [​pdf icon CAB grant application 2024.pdf](https://eur02.safelinks.protection.outlook.com/ap/b-59584e83/?url=https%3A%2F%2Fwarwicktowncouncil-my.sharepoint.com%2F%3Ab%3A%2Fg%2Fpersonal%2Fkatherine_geddes_warwicktowncouncil_org_uk%2FERiqnKcml9NNtrnHyyB1QuUBZC_bnHHpPnPoPCB7UejLhw%3Fe%3DJ6rmX9&data=05%7C02%7Cjaynetopham%40warwicktowncouncil.org.uk%7C603efa9db6064cf1da5608dc3e89dd59%7Ca758e89364a849ed85f28ecf7baaae26%7C0%7C0%7C638454009049850459%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C0%7C%7C%7C&sdata=T5GHlKv146H2MsJO3E%2FmLm%2Bheb8JfVji5eOqhWGKa3k%3D&reserved=0)  [​pdf icon AAEW Q4 End of Year report Jan 2024.pdf](https://eur02.safelinks.protection.outlook.com/ap/b-59584e83/?url=https%3A%2F%2Fwarwicktowncouncil-my.sharepoint.com%2F%3Ab%3A%2Fg%2Fpersonal%2Fkatherine_geddes_warwicktowncouncil_org_uk%2FEeaAbbjfxRNAkhUpVjtiDKYBJ5bk3FOL_q9NiOG3YHEHoQ%3Fe%3DeXqv60&data=05%7C02%7Cjaynetopham%40warwicktowncouncil.org.uk%7Cb8ec6116ab7b43f005cc08dc3e8a61f6%7Ca758e89364a849ed85f28ecf7baaae26%7C0%7C0%7C638454011258485056%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C0%7C%7C%7C&sdata=AqriUoVotJjRsflpitg5MgyLbmb0iAXDkP2wRQmF3qk%3D&reserved=0)  [​pdf icon CASW Full Accounts 31.03.23.pdf](https://eur02.safelinks.protection.outlook.com/ap/b-59584e83/?url=https%3A%2F%2Fwarwicktowncouncil-my.sharepoint.com%2F%3Ab%3A%2Fg%2Fpersonal%2Fkatherine_geddes_warwicktowncouncil_org_uk%2FEVGaJ5CqwIBHq8O_NRhnG_8B5Sh1-UzZ5w3StwOnWSGDHw%3Fe%3D7c63Sj&data=05%7C02%7Cjaynetopham%40warwicktowncouncil.org.uk%7Cb8ec6116ab7b43f005cc08dc3e8a61f6%7Ca758e89364a849ed85f28ecf7baaae26%7C0%7C0%7C638454011258496567%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C0%7C%7C%7C&sdata=7XAeKyx4sQBZBU%2B2NWHHkBwum4ataiFnS5ZRUtWP%2B1I%3D&reserved=0) |
| 13. | **APPROVE POLICIES**   1. **Standing orders**   To REVIEW and propose any amendments to the document, (None changes made at F & P)  [​docx icon Warwick Town Council Standing Orders August 2022.docx](https://warwicktowncouncil-my.sharepoint.com/:w:/g/personal/jaynetopham_warwicktowncouncil_org_uk/ETaTMuHHYX5FjJfS8cVhMFUB1Sf887A__5mR2nIiSXzIuA)   1. **Financial Regulations**   To REVIEW and propose any amendments to the document. (None changes made at F & P)  [​docx icon Financial Regulations 2023.docx](https://warwicktowncouncil-my.sharepoint.com/:w:/g/personal/jaynetopham_warwicktowncouncil_org_uk/EQIbIHoKQqJGl5qqRy1CtLIB5qS-YtqNXyLMF8YRYL6gPA)   1. **Code of Conduct:**   To REVIEW and propose any amendments to the document (None changes made at F & P)  [​docx icon Code of Conduct 2022 .docx](https://warwicktowncouncil-my.sharepoint.com/:w:/g/personal/jaynetopham_warwicktowncouncil_org_uk/EZtm34C6m6BFrpEwLU0gimkB2jYOob0TqU3yQ3bDpF6X3w) |
| 14. | **Right of Way improvement plan –** agree an official RESPONSE – deadline 7th April 2024  [**https://ask.warwickshire.gov.uk/insights-service/49f3c1bc/**](https://eur02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fask.warwickshire.gov.uk%2Finsights-service%2F49f3c1bc%2F&data=05%7C02%7Cjaynetopham%40warwicktowncouncil.org.uk%7Cb32330262a5a4827b15e08dc41c5df26%7Ca758e89364a849ed85f28ecf7baaae26%7C0%7C0%7C638457565323965954%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C0%7C%7C%7C&sdata=LzGRLj6cQynl1e%2Fd6Z7KxzeuSDEmuQ6PKnC0bE%2BNxmo%3D&reserved=0) |

**22nd March 2024** Jayne Topham **Town Clerk**