



WARWICK TOWN COUNCIL

TOWN CLERK

Jayne Topham

Court House, Jury Street, Warwick CV34 4EW Tel: 01926 411694

Email: jaynetopham@warwicktowncouncil.org.uk

Website: <https://www.warwicktowncouncil.gov.uk/>

FINANCE & POLICY COMMITTEE

NOTICE IS HEREBY GIVEN a meeting of the **FINANCE & POLICY COMMITTEE** of **WARWICK TOWN COUNCIL** will be held in the Council Chamber, Court House, Jury Street, Warwick on **THURSDAY 13th MARCH 2025 commencing at 6.30pm**

COMMITTEE MEMBERSHIP:

Councillor D Browne

Councillor J Darcy

Councillor Ms K Gorman

Councillor P Murphy

Councillor Simon Pargeter

Councillor J Sinnott (Chair)

Councillor P Wightman

The Mayor (Ex Officio)

AGENDA

Recording, including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public - however, anyone wishing to do so must speak to the Town Council staff prior to the meeting as there are rules which must be followed.

1.	<u>APOLOGIES:</u>
2.	<u>DECLARATION OF PERSONAL OR PREJUDICIAL INTEREST:</u> <i>Members to declare the existence and nature of interests in items on the agenda in accordance with the adopted Code of Conduct. Declarations should be disclosed during this item. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. If the interest is not registered, Members must notify the Town Clerk of the interest within 28 days. Members are also reminded of the need to declare predetermination on any matter. If Members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from the Town Clerk, prior to the meeting.</i>

3.	<p><u>MATTERS ARISING FROM PREVIOUS MINUTES.</u> January 2025. Minutes attached for reference. Discussions regarding CCLA Better World Cautious Fund. Court House roof assessment still outstanding.</p> <p>F P Minutes Jan 2025.docx</p>
4.	<p><u>PAYMENTS AND INCOME</u> To APPROVE income and payments for January 2025 <u>January 2025</u></p> <ul style="list-style-type: none"> • Income report (produced at 2.38pm on 21st February 2025) • Expenditure report (produced at 2.39pm on 21st February 2025) <p>January 2025 Expenditure.pdf</p> <p>January 2025 Income.pdf</p> <p>Reports attached for reference.</p>
5.	<p><u>FORECAST 2024/5</u> NOTE Forecast v Actual to end of January 2025. Income Forecast to January 2025.xlsx Expenditure Forecast to January 2025.xlsx Report attached.</p>
6.	<p><u>STAFFING</u> To RECEIVE a verbal report from the Town Clerk</p>
7.	<p><u>CLOSED CHURCHYARDS</u> To RECEIVE a verbal report, regarding ownership from Cllr J Sinnott Chair and determine next steps.</p>
8.	<p><u>INVESTMENT POLICY</u> To REVIEW current policy and APPROVE/AMEND to bring in line with risk profile. Warwick Town Council Investment Policy January 2024 PM.docx Current policy attached.</p>
9.	<p><u>CCLA Better World Cautious Fund</u> – DISCUSS making an investment into this fund as interest rates are likely to decline – this would affect the amount of interest gained from the Public Sector Deposit Fund. AGREE a proposed amount to invest. Current information to be emailed separately to the committee.</p>
10.	<p><u>ELECTRICITY CONTRACTS</u> To APPROVE recommendation for the forthcoming year. Electricity Quotes.xlsx Recommendations attached.</p>

11.	<p><u>STANDING ORDERS</u> To REVIEW and APPROVE the Town Council's current Standing orders Warwick Town Council Standing Orders March 2024.docx Standing orders attached.</p>
12.	<p><u>DEVOLVED MANAGEMENT</u> - Town Clerk to give a verbal report</p>
13.	<p><u>CODE OF CONDUCT</u> To REVIEW and APPROVE the Town Council's current Code of Conduct Code of Conduct 2024.docx Code of Conduct attached.</p>
14.	<p><u>FINANCIAL REGULATIONS</u> To REVIEW and APPROVE the proposed changes Financial Regulations March 2025.docx Amended Financial Regulations attached.</p>

6th March 2025 *Jayne Topham* Town Clerk