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| A black and white logo  Description automatically generated  WARWICK TOWN COUNCIL |
| TOWN CLERK  Jayne Topham |
| Court House, Jury Street, Warwick CV34 4EW Tel: 01926 411694  Email: [jaynetopham@warwicktowncouncil.org.uk](mailto:jaynetopham@warwicktowncouncil.org.uk)  Website: <https://www.warwicktowncouncil.gov.uk/> |
| ECONOMIC & TOURISM COMMITTEE |
| **NOTICE IS HEREBY GIVEN** a meeting of the **ECONOMIC & TOURISM** **COMMITTEE** of **WARWICK TOWN COUNCIL** will be held in the Council Chamber, Court House, Jury Street, Warwick on **THURSDAY 27th JUNE 2024 commencing** at **6.30pm** |
| **COMMITTEE MEMBERSHIP:**  Councillor D Browne Councillor Mrs K Dray  Councillor M Edwards Councillor O Jacques  Councillor Mrs M Mangat Councillor J Sinnott  Councillor P Wightman  The Mayor (ex-officio)  TOWN CLERK Mrs J Topham |
| **COOPTED MEMBERS:**  Mrs J Baldry B & B, Mrs S Butcher Chamber of Trade, Mrs E Healey Manager VIC, Mr T Williams Warwick Racecourse. Representatives from St Mary’s, Mr Aaron Corsi WCC, Liam Bartlett Warwick Castle and Jo Randall WDC Events. |
| **AGENDA** |
| *Recording, including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public - however, anyone wishing to do so must speak to the Town Council staff prior to the meeting as there are rules which must be followed*. |

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| **1.** | **TO ELECT A CHAIRMAN FOR THE MUNICIPAL YEAR 2024/5 –** Town Clerk |
| **2.** | **APOLOGIES:** |
| **3.** | **DECLARATION OF PERSONAL OR PREJUDICIAL INTEREST:**  *Members to declare the existence and nature of interests in items on the agenda in accordance with the adopted Code of Conduct. Declarations should be disclosed during this item. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. If the interest is not registered, Members must notify the Town Clerk of the interest within 28 days. Members are also reminded of the need to declare predetermination on any matter. If Members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from the Town Clerk, prior to the meeting.* |
| **4.** | **TO ELECT A DEPUTY CHAIRMAN FOR THE MUNICIPAL YEAR 2024/5 –** Chair |
| **5.** | **MATTERS ARISING FROM PREVIOUS MINUTES.**   1. The electronic parking signs advising you on the number of spaces available – it was felt the numbers didn’t change – TC update on meeting.   [​docx icon E & T Minutes April 2024.docx](https://warwicktowncouncil-my.sharepoint.com/:w:/g/personal/jaynetopham_warwicktowncouncil_org_uk/EVDlN35X01pAgffzS33Uo4QBFAhw0aW5tDYSGbZpqnOQvg) |
| 6. | **TOWN PROMOTION**  Ellen EMPR PR & Comms Consultant will present an update of activities.  To RECEIVE a written report.  [​pptx icon Warwick PR Update June 2024.pptx](https://warwicktowncouncil-my.sharepoint.com/:p:/g/personal/jaynetopham_warwicktowncouncil_org_uk/ETCUpD5ZM9VPm6qVXBUKECoB3q4m-lrhEfXhmkwYnevbvw) |
| 7. | **CHAMBER OF TRADE/EMPR UPDATE -** Report from Chair Sue Butcher  To RECEIVE a written report. To follow |
| 8. | **VISITOR INFORMATION CENTRE –** Report from Mrs E Healey  To RECEIVE a written report.  [​docx icon Report to Economic and Tourism Committee 27th June 2024.docx](https://warwicktowncouncil-my.sharepoint.com/:w:/g/personal/jaynetopham_warwicktowncouncil_org_uk/ESNYGyw4CFhKo_enj8XGc24BleD9RfZXnc2kBpxxNim0-w) |
| 9. | **WAYFINDING PROJECT –** Report from the Town Clerk  To RECEIVE a verbal report |
| 10. | **VISITOR INFORMATION CENTRE** REVIEW–The Town Clerk  To RECEIVE a verbal report. |
| 11. | **WARWICK TOWN VISION WORKSHOP** - update and next steps – Aaron Corsi Lead  Commissioner Places Projects and Partnership  To RECEIVE a written update report. To follow |
| 12. | **GRANT:**  To APPROVE a grant application:  Packmore’s summer mental health and wellbeing booster project - £2,432 – supported by the Mayor. Application below:  [​pdf icon Packmores summer mental health and wellbeing booster project 2024 - grant application.pdf](https://warwicktowncouncil-my.sharepoint.com/:b:/g/personal/katherine_geddes_warwicktowncouncil_org_uk/EeqqJUqzN-RLoXW-n4e3DvABGlTfpsxCWMy2DqMrfoK52A?e=KclBnP&xsdata=MDV8MDJ8amF5bmV0b3BoYW1Ad2Fyd2lja3Rvd25jb3VuY2lsLm9yZy51a3xlMWQzNjE5M2M1NWU0MzkwMDE1MjA4ZGM5MTBkNjkwMHxhNzU4ZTg5MzY0YTg0OWVkODVmMjhlY2Y3YmFhYWUyNnwwfDB8NjM4NTQ0NzM0MDE2NzM0NDgzfFVua25vd258VFdGcGJHWnNiM2Q4ZXlKV0lqb2lNQzR3TGpBd01EQWlMQ0pRSWpvaVYybHVNeklpTENKQlRpSTZJazFoYVd3aUxDSlhWQ0k2TW4wPXwwfHx8&sdata=WXBoSkFveStxZFMxQ05NTnl1dk5VVkV3QlNJYWM2MHZOYTJWVmlLdm1POD0%3d) |
| 13. | **TERMS OF REFERENCE** – review and update if necessary – Town Clerk  To AMEND and APPROVE document attached:  [​docx icon E T Terms of Reference November 2023 (002).docx](https://warwicktowncouncil-my.sharepoint.com/:w:/g/personal/jaynetopham_warwicktowncouncil_org_uk/EUZeX_edolNKsDGKbtNCMeMB3wxwlp_zOK-ONyulw0bjtg) |
| 14. | **CO-OPTED MEMBERS**  To RECEIVE verbal reports. |

**20th June 2024** Jayne Topham **Town Clerk**