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| A black and white logo  Description automatically generated  WARWICK TOWN COUNCIL |
| TOWN CLERK  Jayne Topham |
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| COMMUNITY & CULTURE COMMITTEE |
| **NOTICE IS HEREBY GIVEN** a meeting of the **COMMUNITY & CULTURAL** **COMMITTEE** of **WARWICK TOWN COUNCIL** will be held in the Council Chamber, Court House, Jury Street, Warwick on **THURSDAY 13th JUNE 2024 commencing** at **6.30pm** |
| **Present:**  Councillor D Browne Councillor J Darcy  Councillor Ms E Harrison Councillor O Jacques Councillor Mrs CL Moynihan Councillor S Pargeter Councillor J Sinnott  Jayne Topham Town Clerk |
| **MINUTES** |

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| **1.** | **TO ELECT A CHAIRMAN FOR THE MUNICIPAL YEAR 2024/5** – TheTown Clerk asked for nominations for Chair of Community & Culture. Cllr D Browne was nominated, there were no other nominations. All were unanimously in favour. |
| **2.** | **APOLOGIES:** The Mayor and Councillor K Dray sent their apologies. It was resolved to approve them. |
| **3.** | **DECLARATION OF PERSONAL OR PREJUDICIAL INTEREST:** None |
| 4. | **TO ELECT A DEPUTY CHAIRMAN FOR THE MUNICIPAL YEAR 2024/5 –** The Chair asked for nominations for Deputy Chair. Cllr S Pargeter was nominated, there were no other nominations. All were unanimously in favour. |
| 5. | **MATTERS ARISING FROM PREVIOUS MINUTES.**  [​docx icon C & C minutes April 2024.docx](https://warwicktowncouncil-my.sharepoint.com/:w:/g/personal/jaynetopham_warwicktowncouncil_org_uk/EfQnbweYCFJFs4XDG_gCqC8BSklMd4fkCiXcBE00qhWJSQ)  There were no matters arising. |
| 6. | **COMMUNITY UPDATE -** Report from Mrs B Allen WDC  To RECEIVE a written report. There was no report, Mrs B Allen was not in attendance. |
| 7. | **CHILDREN CENTRES –** update from Councillor Mrs E Harrison  Cllr Harrison advised that there had not been a meeting and that there were no meetings planned. Following a discussion it was resolved to keep this item on the agenda and review again in September 2024. |
| 8. | **GRANTS**  **To APPROVE Community Grant application:**  [​docx icon Christmas Tree Festival 2024 Grant Application.docx](https://warwicktowncouncil-my.sharepoint.com/:w:/g/personal/jaynetopham_warwicktowncouncil_org_uk/EV1A-zsamZdBuE8ZoupD0fwBrF6IPvJ_h3aV1eeLwmgb6w)  It was resolved to approve this grant application for £296.97. |
| 9. | **ST MARY’S LAND WORKING PARTY** – update from the Chair  Cllr D Browne advised that there had not been a meeting and there was no meeting planned at present. |
| 10. | **WARWICK IN BLOOM** -  To RECEIVE a written report from George Palmer.  [​docx icon Warwick in Bloom Report CC.docx](https://warwicktowncouncil-my.sharepoint.com/:w:/g/personal/jaynetopham_warwicktowncouncil_org_uk/Ebc3SmWuCMxJqWp9odvpHyUB6V7fw1nZNv9-OWvskdy-DA)  The report from George was noted and thanks given to George and the team who put all the baskets up. |
| 11. | **TWINNING – EUROCAMP 2024 & PARTNERSHIP MEETING 2025**  To RECEIVE a written report regarding Eurocamp 2024 from George Palmer  [​docx icon Eurocamp Report CC.docx](https://warwicktowncouncil-my.sharepoint.com/:w:/g/personal/jaynetopham_warwicktowncouncil_org_uk/ET7DH4PSI_JMrGn87INvmbYBzsgbKJ9xDUI1IYgPkKMWTA)  The report was noted.  The Town Clerk advised that Eurocamp will be hosted by Saumur in 2025.  **PARTNERSHIP MEETING 2024**  Cllr Browne gave an overview of the visit to Saumur, commenting on the similarities with Warwick. Local democracy projects from all towns attending were discussed, along with a Sports project for all towns. Dates were agreed for the Partnership meeting to be held in Warwick in 2025. Representatives from the twin towns will arrive on the 26th May 2025. An online meeting will be held in September, as two towns were not in attendance to agree the dates for Eurocamp 2025.  In 2026 we will celebrate 50 years of twinning with Saumur ideas are being discussed to mark this occasion. |
| 12. | **ARTS & CULTURE INITIATIVE**  To RECEIVE a verbal report for information from Cllr O Jacques.  Terms of reference for the group have been prepared- attached for information.  [​docx icon Arts and Culture Forhum - Terms of reference.docx](https://warwicktowncouncil-my.sharepoint.com/:w:/g/personal/jaynetopham_warwicktowncouncil_org_uk/EWNvdYLlxSBHmN4P1jv7RM0Bgom3FE046Yf2xky-MA8Uww)  Cllr O Jacques gave a summary of the last two meetings. Following a discussion it was agreed for the Chair, Town Clerk and Cllr Jacques to review the Terms of reference and circulate any amendments to the committee via email. |
| 13. | **SEPTEMBER C & C –** change the start time to **6pm** due to WIB awards evening.  It was resolved to approve the start time to 6pm for the community and culture meeting to be held on the 19th September 2024. |
| 14. | **TERMS OF REFERENCE** – review and update if necessary – Town Clerk  It was resolved to approve the terms of reference as presented.  [​docx icon C C Terms of Reference Sept 2023 (002).docx](https://warwicktowncouncil-my.sharepoint.com/:w:/g/personal/jaynetopham_warwicktowncouncil_org_uk/EWO7u3NSC55HmcVx2DEe95gBMHee12g4wDZKvO-EouSSMA) |

**Signed…………………………………………….. Dated…………………………………………………….**