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| A black and white logo  Description automatically generated  WARWICK TOWN COUNCIL |
| TOWN CLERK  Jayne Topham |
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| COMMUNITY & CULTURE COMMITTEE |
| **NOTICE IS HEREBY GIVEN** a meeting of the **COMMUNITY & CULTURAL** **COMMITTEE** of **WARWICK TOWN COUNCIL** will be held in the Council Chamber, Court House, Jury Street, Warwick on **THURSDAY 14th NOVEMBER 2024** commencing at 6.30pm |
| **COMMITTEE MEMBERSHIP:**  Councillor D Browne (Chair) Councillor J Darcy  Councillor K Dray Councillor Ms E Harrison  Councillor O Jacques Councillor Mrs CL Moynihan Councillor S Pargeter Councillor J Sinnott  The Mayor (Ex Officio) |
| **COOPTED MEMBERS:**  Bernadette Allen WDC |
| **AGENDA** |
| *Recording, including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public - however, anyone wishing to do so must speak to the Town Council staff prior to the meeting as there are rules which must be followed*. |

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| **1.** | **APOLOGIES:** |
| **2.** | **DECLARATION OF PERSONAL OR PREJUDICIAL INTEREST:**  *Members to declare the existence and nature of interests in items on the agenda in accordance with the adopted Code of Conduct. Declarations should be disclosed during this item. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. If the interest is not registered, Members must notify the Town Clerk of the interest within 28 days. Members are also reminded of the need to declare predetermination on any matter. If Members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from the Town Clerk, prior to the meeting.* |
| **3.** | **MATTERS ARISING FROM PREVIOUS MINUTES.**  Minutes attached for reference. |
| **4.** | **WARWICK POLICE –** PCSO Alice Scott attending to give a verbal update. |
| **5.** | **COMMUNITY WARDENS –** WDC David Anderton to update Councillors on the role in Warwick. |
| **6.** | **COMMUNITY UPDATE -** Report from Mrs B Allen WDC  To RECEIVE a written report. |
| **7.** | **GRANTS**  To RECEIVE and APPROVE grant applications – see below, documents attached:  **1.Warwick space community centre - £5K supported by Cllr J Sinnott**.  The costs included come from their chosen supplier which is quotation  **2. Leamington Music - £3k supported by Cllr O Jacques**  The funding requested is for the venue hire for the concerts and some of the printing costs. They haven't sought additional quotations from other printers because these are the printers they have used previously on many occasions, and they are reliable and deliver good quality.  **3. Safeline - £684.50 supported by Cllr J Sinnott.**  **The grant is to cover digital media advertising via Facebook and Instagram to**  **promote the event.**   1. Other Promotion.  Printed flyers are being distributed by volunteers and paid staff (estimated total cost £1,500). 2. Digital Promotion will continue until the day of the event. 3. The total costs of producing the event are c. £10,000.  The ticket price has been set at a low rate – pay what you can but with a minimum of £2.50.  Some of the ticket price will come to Safeline.  This is already a very low price but will ensure that people who pay (and therefore reserve a place at the event, will turn up.)   Our partners, Ikigai, are desperate to ensure that Safeline is a beneficiary of the event.  They are really concerned about the County Council cut and are marking up some of their popular sales stock so that they can make a direct donation from sales to Safeline. 4. Some of the additional costs that we did not include in the bid are £100 for PAT testing of all electrical equipment to be used at the event and £200 for the First Aider to be at the event in case of emergency. 5. The cost of hiring the space is £2310. 50% of this has already been pad with the remaining balance due this week, so was not included in the bid. |
| **8.** | **ST MARY’S LAND WORKING PARTY** – update from the Chair  To RECEIVE a verbal report |
| **9.** | **TWINNING**  Verbal update from the Town Clerk   * Eurocamp 2025 **–** Recruitment will start in December for Saumur 2025. * Partnership meeting – Warwick starting 26th May 2025.      * Friendship Town Link – Herouville-Saint-Clair Normandy France – The Mayor. |
| **10.** | **ARTS & CULTURE INITIATIVE**  FYI - Next meeting 21st January 2025 |
| **11.** | **VE/VJ Day celebrations 2025**  Verbal update from the Town Clerk |
| **12.** | **COURT HOUSE 2025 – 300-year anniversary**  Verbal update from the Town Clerk |

**7th November 2024** Jayne Topham **Town Clerk**