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| A black and white logo  Description automatically generated  WARWICK TOWN COUNCIL |
| TOWN CLERK  Jayne Topham |
| Court House, Jury Street, Warwick CV34 4EW Tel: 01926 411694  Email: [jaynetopham@warwicktowncouncil.org.uk](mailto:jaynetopham@warwicktowncouncil.org.uk)  Website: <https://www.warwicktowncouncil.gov.uk/> |
| COMMUNITY & CULTURE COMMITTEE |
| **NOTICE IS HEREBY GIVEN** a meeting of the **COMMUNITY & CULTURAL** **COMMITTEE** of **WARWICK TOWN COUNCIL** will be held in the Council Chamber, Court House, Jury Street, Warwick on **THURSDAY 13th JUNE 2024 commencing** at **6.30pm** |
| **COMMITTEE MEMBERSHIP:**  Councillor D Browne Councillor J Darcy  Councillor K Dray Councillor Ms E Harrison  Councillor O Jacques Councillor Mrs CL Moynihan Councillor S Pargeter Councillor J Sinnott  The Mayor (Ex Officio) |
| **COOPTED MEMBERS:**  Bernadette Allen WDC |
| **AGENDA** |
| *Recording, including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public - however, anyone wishing to do so must speak to the Town Council staff prior to the meeting as there are rules which must be followed*. |

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| **1.** | **TO ELECT A CHAIRMAN FOR THE MUNICIPAL YEAR 2024/5 –** Town Clerk |
| **2.** | **APOLOGIES:** |
| **3.** | **DECLARATION OF PERSONAL OR PREJUDICIAL INTEREST:**  *Members to declare the existence and nature of interests in items on the agenda in accordance with the adopted Code of Conduct. Declarations should be disclosed during this item. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. If the interest is not registered, Members must notify the Town Clerk of the interest within 28 days. Members are also reminded of the need to declare predetermination on any matter. If Members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from the Town Clerk, prior to the meeting.* |
| 4. | **TO ELECT A DEPUTY CHAIRMAN FOR THE MUNICIPAL YEAR 2024/5 –** Chair |
| 5. | **MATTERS ARISING FROM PREVIOUS MINUTES.**  [​docx icon C & C minutes April 2024.docx](https://warwicktowncouncil-my.sharepoint.com/:w:/g/personal/jaynetopham_warwicktowncouncil_org_uk/EfQnbweYCFJFs4XDG_gCqC8BSklMd4fkCiXcBE00qhWJSQ) |
| 6. | **COMMUNITY UPDATE -** Report from Mrs B Allen WDC  To RECEIVE a written report. (not received yet) |
| 7. | **CHILDREN CENTRES –** update from Councillor Mrs E Harrison  To RECEIVE a verbal report. |
| 8. | **GRANTS**  **To APPROVE Community Grant application:**  [​docx icon Christmas Tree Festival 2024 Grant Application.docx](https://warwicktowncouncil-my.sharepoint.com/:w:/g/personal/jaynetopham_warwicktowncouncil_org_uk/EV1A-zsamZdBuE8ZoupD0fwBrF6IPvJ_h3aV1eeLwmgb6w) |
| 9. | **ST MARY’S LAND WORKING PARTY** – update from the Chair  To RECEIVE a verbal report |
| 10. | **WARWICK IN BLOOM** -  To RECEIVE a written report from George Palmer.  [​docx icon Warwick in Bloom Report CC.docx](https://warwicktowncouncil-my.sharepoint.com/:w:/g/personal/jaynetopham_warwicktowncouncil_org_uk/Ebc3SmWuCMxJqWp9odvpHyUB6V7fw1nZNv9-OWvskdy-DA) |
| 11. | **TWINNING – EUROCAMP 2024 & PARTNERSHIP MEETING 2025**  To RECEIVE a written report regarding Eurocamp 2024 from George Palmer  [​docx icon Eurocamp Report CC.docx](https://warwicktowncouncil-my.sharepoint.com/:w:/g/personal/jaynetopham_warwicktowncouncil_org_uk/ET7DH4PSI_JMrGn87INvmbYBzsgbKJ9xDUI1IYgPkKMWTA)  A verbal report from the Town Clerk ref. 2025.  **PARTNERSHIP MEETING 2024**  To RECEIVE a verbal report from the Chair |
| 12. | **ARTS & CULTURE INITIATIVE**  To RECEIVE a verbal report for information from Cllr O Jacques.  Terms of reference for the group have been prepared- attached for information.  [​docx icon Arts and Culture Forum - Terms of reference.docx](https://warwicktowncouncil-my.sharepoint.com/:w:/g/personal/jaynetopham_warwicktowncouncil_org_uk/EWNvdYLlxSBHmN4P1jv7RM0Bgom3FE046Yf2xky-MA8Uww) |
| 13. | **SEPTEMBER C & C –** change the start time to **6pm** due to WIB awards evening.  To APPROVE the start time just for this meeting – Town Clerk |
| 14. | **TERMS OF REFERENCE** – review and update if necessary – Town Clerk  To AMEND and APPROVE document attached:  [​docx icon C C Terms of Reference Sept 2023 (002).docx](https://warwicktowncouncil-my.sharepoint.com/:w:/g/personal/jaynetopham_warwicktowncouncil_org_uk/EWO7u3NSC55HmcVx2DEe95gBMHee12g4wDZKvO-EouSSMA) |

**6th June 2024** Jayne Topham **Town Clerk**