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| A black and white logo  Description automatically generatedWARWICK TOWN COUNCIL |
| TOWN CLERK Jayne Topham |
|  Court House, Jury Street, Warwick CV34 4EW Tel: 01926 411694Email: jaynetopham@warwicktowncouncil.org.ukWebsite: <https://www.warwicktowncouncil.gov.uk/>  |
| ALLOTMENTS COMMITTEE |
| **MONDAY 18th NOVEMBER 2024, 6:30pm, THE CHAMBER** |
| **PRESENT:**Councillor S Pargeter (Chair) Councillor CL Moynihan Councillor J D’Arcy (substituting)Councillor M Edwards (substituting) Assistant Town Clerk Mrs K Geddes |
| **COOPTED MEMBERS PRESENT:**Mr S Poynter (PEAS), Mr A Will (Canalside), Mr P Collier (Railwayside), Mr P Lamb (WHS), Mr P Borrill (PEAS)  |
| **MINUTES**  |

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| **50.** | **APOLOGIES:** Councillor M Kaur Mangat, Councillor K Dray, Councillor E Harrison, Mr P Atkinson (Cape Housing West), Mr Simon Wilson (Canalside) and Mr D McLeod (Myton Green) sent their apologies – it was resolved to accept them.  |
| **51.** | **DECLARATIONS OF PERSONAL OR PREJUDICIAL INTEREST:** Councillor D’Arcy noted that she had previously had an allotment plot on PEAS but was no longer a plotholder there. |
| **52.** | **UPDATE FROM ALLOTMENT ADMINISTRATION TEAM:**  Mrs K Geddes[Report to Allotments Committee 18th November 2024.docx](https://warwicktowncouncil-my.sharepoint.com/%3Aw%3A/g/personal/katherine_geddes_warwicktowncouncil_org_uk/EQ-sJcKbD1BJsL8wj7qg8qIBzW-MTaIzE36iDSkdWchl7g?e=fiRcVh)Noted. |
| **53.** | **PERCY ESTATE FLOODING**: * Three quotes being sought for potential drainage works from site to river across WCC land (works would need to also include an easement and legal fees)
* Feasibility report to be written showing outcomes if the plots which flood repeatedly were put out of use and those areas turned into wildlife/nature/pond areas (this would likely amount to 30% of all plots)
* Asst Town Clerk to contact National Allotments Society representative to attend a meeting onsite for any further advice
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| **54.** | **RENT REVIEW REPORT:**[Report - Rent Review - Cape Housing Railwayside 2025.docx](https://warwicktowncouncil-my.sharepoint.com/%3Aw%3A/g/personal/katherine_geddes_warwicktowncouncil_org_uk/EZeUl0XqGfFNsXIUiM81cygBoR5_fUphILuawpVUinR-ow?e=LRmALH)Noted and rent increase for Cape Housing and Railwayside sites accepted unanimously. |
| **55.** | **SITE REPORTS:**  * PEAS site – Flooding resolution issue ongoing, Asst Town Clerk to chase Community Payback to complete the Memorandum of Understanding and ascertain a date for them to attend the site
* Canalside site – No issues reported
* Cape Housing – Water now off for the winter
* Railwayside – Water now off for the winter, path from pedestrian gate onto mainsite has now been successfully diverted. Some issues with ASB and vandalism reported to the police – they will be doing extra patrols in the area over the winter.
* Myton Green – No issues reported.
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| **56.** | **TERMS OF REFERENCE:**[Allotments Terms of Reference.docx](https://warwicktowncouncil-my.sharepoint.com/%3Aw%3A/g/personal/katherine_geddes_warwicktowncouncil_org_uk/Ecz_Tkw9UrZBox3PuFEo8JoBvgWIt19ceyREPmEpc451_A?e=5Wx9Eh)Noted and accepted unanimously. |

**Signed…………………………………………. Dated……………………………….**